



Morley Senior High School

Mobile Device Policy

Version 1.4

Ratified by:	
School Executive Team	2025



STUDENT MOBILE PHONES IN SCHOOLS POLICY

Policy

Morley Senior High School prohibits the use of students using mobile phones from the first bell to the conclusion of the school day.

The policy supports staff and students to:

- reduce the potential for learning distraction
- protect the privacy of staff and students
- improve health and wellbeing
- reduce the chance of students bringing external issues to school through technology.

For the purposes of this policy, 'mobile phones' includes smart watches and associated listening accessories, such as, but not limited to, headphones, ear buds, iPods, MP3 players and speakers.

The charging of mobile phones is also prohibited during the school day. Smart watches must be in 'aeroplane mode' so phone calls and messages cannot be sent or received during the school day.

It is important to note that it is not a requirement at Morley Senior High School for students to have a mobile phone at school. Morley Senior High School recognises, however, that an increasing number of parents/carers wish to provide their children with mobile phones. This policy details the conditions under which mobile phones are permitted at Morley Senior High School.

Conditions of bringing a mobile phone at Morley Senior High School

The use of mobile phones for all students is not permitted from the start of the day siren at 8:55am to the conclusion of the school day at 3:15pm. Mobile phones should be 'off and away' between these times.

Exemptions and Communication

Exemptions include where a student requires a mobile phone:

1. to monitor a health condition as part of a school approved documented health care plan;
2. to use as a payment method at the school canteen (under duty teacher supervision);
3. for specific educational purposes directed by the teacher.

While at Morley Senior High School, students are the responsibility of the school. All communication between parents and students, during school hours, should occur via the school's administration. If parents /carers need to contact their children, they are asked to contact the school administration on 93765555.

Breaches of this Policy

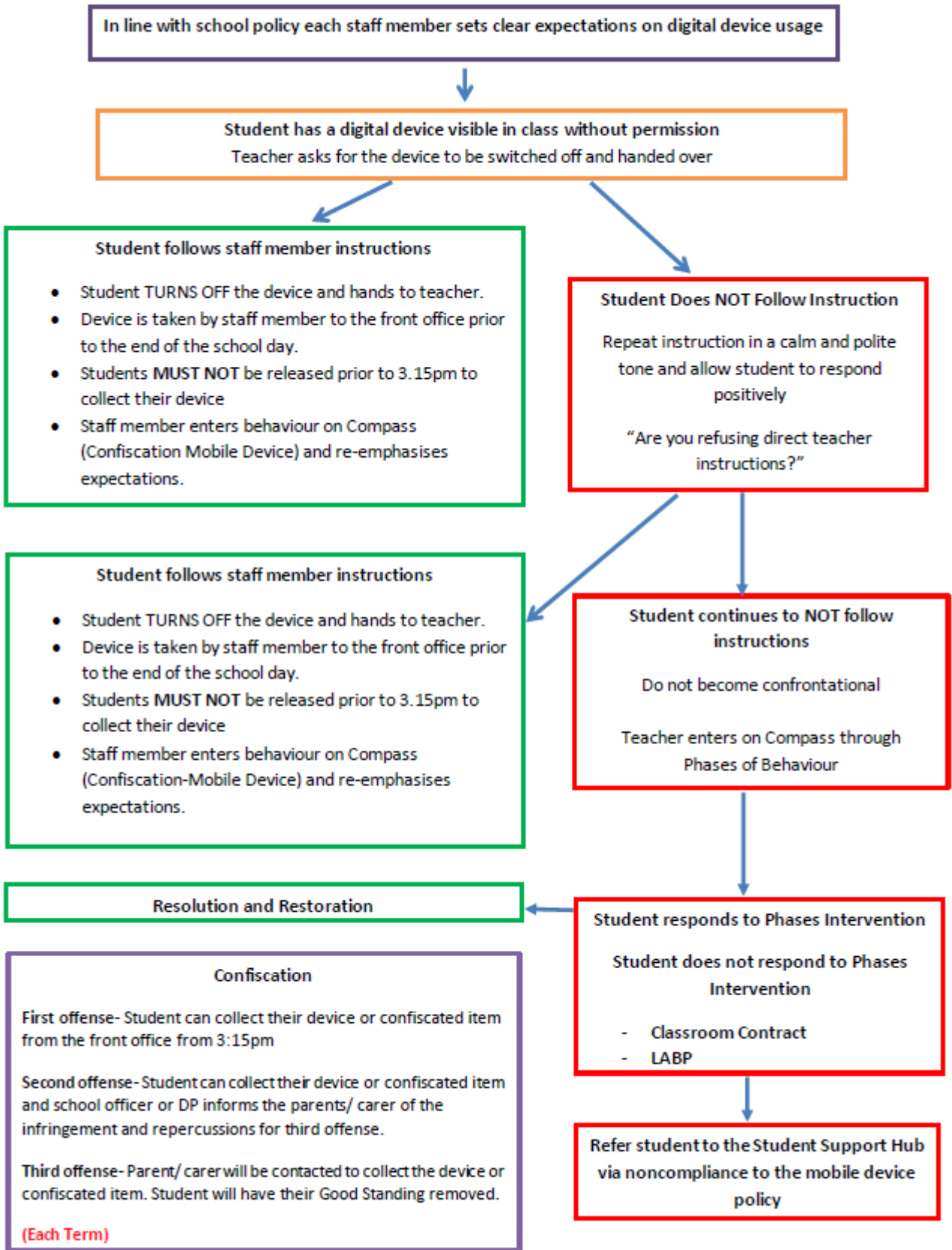
In the case of inappropriate mobile phone use by a student, that results in confiscation, their mobile phone will be held by school administration. Parents will be informed before the phone is returned to the student.

Three occasions of inappropriate use or initial noncompliance will result in the parent/carer being informed and required to collect the mobile phone from the school.

Students who misuse a mobile phone may receive more serious consequences under Morley Senior High School's Positive Behaviour Management Policy for the reasons outlined below.

1. Use of mobile (still and video) to film people and their activities without their knowledge and/or permission and any student found to be involved in recording, distributing or uploading inappropriate images, videos of students, parents or staff on school premises
2. Breaches Involving Personal Hotspots and Network Bypass: Students must not use personal mobile hotspots or other methods to bypass the school's network settings or content filters. Such actions are considered a serious breach of the Mobile Device Policy and ICT Policy.

School Management
Year 7- Year 12



In line with school policy each staff member sets clear expectations on digital device usage

Student has a digital device visible in class without permission
Teacher asks for the device to be switched off and handed over

Student follows staff member instructions

- Student TURNS OFF the device and hands to teacher.
- Device is taken by staff member to the front office prior to the end of the school day.
- Students **MUST NOT** be released prior to 3.15pm to collect their device
- Staff member enters behaviour on Compass (Confiscation Mobile Device) and re-emphasises expectations.

Student Does NOT Follow Instruction

Repeat instruction in a calm and polite tone and allow student to respond positively

“Are you refusing direct teacher instructions?”

Student follows staff member instructions

- Student TURNS OFF the device and hands to teacher.
- Device is taken by staff member to the front office prior to the end of the school day.
- Students **MUST NOT** be released prior to 3.15pm to collect their device
- Staff member enters behaviour on Compass (Confiscation-Mobile Device) and re-emphasises expectations.

Student continues to NOT follow instructions

Do not become confrontational

Teacher enters on Compass through Phases of Behaviour

Resolution and Restoration

Student responds to Phases Intervention

Student does not respond to Phases Intervention

- Classroom Contract
- LABP

Confiscation

First offense- Student can collect their device or confiscated item from the front office from 3:15pm

Second offense- Student can collect their device or confiscated item and school officer or DP informs the parents/ carer of the infringement and repercussions for third offense.

Third offense- Parent/ carer will be contacted to collect the device or confiscated item. Student will have their Good Standing removed.

(Each Term)

Refer student to the Student Support Hub via noncompliance to the mobile device policy

School Management- In class

- At Morley Senior High School, teaching staff are expected to follow the established behaviour management phases when responding to breaches of the mobile phone policy. This will start at Phase 2.
- Before escalating a breach to **Phase 3**, the following step must be completed:
 - A **Classroom Contract** must be developed and agreed upon with the student.
- Before escalating a breach to **Phase 4**, the following step must be completed:
 - A **Learning Area Behaviour Plan** must be implemented and documented.
- These measures ensure that each individual department are aware of their requirements within our phone management process. It is an expectation that appropriate classroom-level and department strategies have been applied prior to formal escalation.
- Breaktime noncompliance can be documented as a Yard Duty Transition report

Compass Templates

- Confiscation- Mobile Device: Only used when the phone has been confiscated
- Phases of Behaviour: Noncompliance
- Noncompliance- Mobile Device (From Heads of Learning Area only)
- Yard Duty Transition report

Legislation

Legislation on the use of surveillance devices make clear that there should be rights for protection of individual privacy. In Western Australia, this is very clear in the Surveillance Devices Act 1998 Sect 5

SURVEILLANCE DEVICES ACT 1998 - SECT 5

Regulation of use, installation and maintenance of listening devices

- (a) to record, monitor, or listen to a private conversation to which that person is not a party; or
- (b) to record a private conversation to which that person is a party.

Penalty:

- (a) for an individual: \$5 000 or imprisonment for 12 months, or both;

If we do not make students aware of the seriousness of this breach, it is also a failure to ensure that they develop a full appreciation of the legal recourse which is available to anyone who chooses to use it if they are recorded against their wishes.