



**HAVE YOU CHANGED YOUR DETAILS?
PLEASE UPDATE YOUR DETAILS BELOW**

Dear Parent/Guardian,
Please ensure your contact and emergency details are accurate and up to date. Incorrect information can be critical in an emergency. Kindly complete the form below and return it to the school as soon as possible.
Your assistance is greatly appreciated.
— Principal

STUDENT INFORMATION:

Student Surname:		Student First Name:	
Year Level:		TUTE:	

WHAT DETAILS ARE YOU UPDATING? PLEASE CIRCLE

Mobile Number	Email Address	Home Address	New Contact Person
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UPDATING PARENT/GUARDIAN DETAILS:

Mother/Guardian Name:		Father/Guardian Name:	
Student Address:			
Mother's Email			
Father's Email:			

NEW PHONE NUMBERS:

Mother's Mobile:		Father's Mobile:	
Mother's Work No:		Father's Work No:	
Guardian Contact:		Other Contact:	

EMERGENCY CONTACTS (NOT PARENT OR GUARDIAN)

Name:		Relationship:		Mobile No:	
Name:		Relationship:		Mobile No:	

STUDENT HEALTH CARE:

Are there any allergies or Medical Conditions the school needs to be aware of?

Does the student take medications regularly?

Mother/Guardian Signature:

Father/Guardian Signature:

OFFICE USE ONLY:

Student record updated? Y / N

Student record amended by: _____

Date updated: