



# Morley Senior High School

## Good Standing Policy

Version 1.2

<b>Ratified by:</b>	<b>Date</b>
School Executive	15 May 2023
Review Date	10 February 2025

## MORLEY SENIOR HIGH SCHOOL GOOD STANDING POLICY

### **Purpose**

The Good Standing Policy aims to support and encourage all students to maintain acceptable standards of attendance, uniform, behaviour and academic participation. It also aims to help our students take responsibility for their actions and to elicit desired behaviour to help students contribute positively to the school environment. The Policy coincides with our Positive Behaviour Management & Development Policy and agreed expectations, in order to maintain their good standing status.

All students will start the school year (or point of enrolment) with Good Standing status which will be held by maintaining the following;

- **Attendance (and punctuality)** - attendance rate is above 85% (unless reasonable cause is established)
- **Behaviour** – adherence to the school Behaviour Management in Schools policy and Morley Expectations.
- **Adherence to school uniform policy** – students are appropriately dressed in line with school code of dress.
- **Academic Participation (not performance)** – Students must endeavour to complete in class tasks, assessments and course work for each subject within the specified course outlines. Students who do not submit work at the specified time are deemed “at risk” unless they have made prior arrangements with their subject teacher.

### **Recognition of Good Standing**

Students who have maintained, and not lost, Good Standing will have the opportunity to represent the school in extracurricular activities as well as receive an invitation to reward day events.

### **Loss of Good Standing**

The status of Good Standing will be withdrawn (and returned) by Year Coordinator, in conjunction with the Student Services Manager. It is only Year Coordinators who can remove Good Standing which will simultaneously notify parents/carers immediately by email.

### **School Activities that will be affected by loss of Good Standing:**

1. School social functions
2. Representing the school at sporting, academic and civic functions either on or off campus.
3. Year 12 Presentation Ceremony.
4. Representation of the student group as a Student leader.
5. End of Semester reward activity

### The Reinstatement of Good Standing

To reinstate Good Standing a student will be required to demonstrate that he/she has complied with the requirements of Good Standing during the 'loss' period as identified in the below table, overseen by the Student Services team.

Student self-reflection form needs to be completed at the point of reinstatement. This can be collected from the Year Coordinator or Student Support reception. Parent/caregivers will be notified if reinstatement of Good Standing is approved.

***The loss and reinstatement of Good Standing, at any time, is at the Year Coordinators' discretion. The following applies as a guide to the management of Good Standing at MSHS:***

	<b>Attendance</b>	<b>Behaviour</b>	<b>Uniform</b>	<b>Academic Participation</b>
<b>Expectation</b>	Student attends regularly (85%) and any absences are satisfactorily explained. On time to school and classes. No Truancy	Student behaviour is within the guidelines of the Behaviour Management and Development Plan/Code of Conduct.	Student dress conforms to the School's Dress Code.	Students must make reasonable attempt to engage with class content.  Students must endeavour to complete/submit all set work/assessments by due dates.
<b>Loss of Good Standing</b>  <b><i>(as evidenced on SIS and Compass)</i></b>	A student whose attendance rate is below 80% (without reasonable cause) and is late or constantly truant	Repeated withdrawal from class  Persistent minor transgressions across multiple classes  Suspension	Repeated referral to Student Services/Year Coordinator for continued (3 strike) lack of conformity.	Continual/repeated non-completion of class work and/or late submission of work
<b>Reinstatement of Good Standing</b>	20 school day period where there is evidence of the following;  Attendance concern being addressed  No truancy  No persistent lateness to school/class  Use of Compass for monitoring  Completion of reinstatement application	20 school day period where student conduct is in line with the school Behaviour Management and Development Plan/Code of Conduct.  Use of Compass for monitoring  Completion of reinstatement application	20 school day period of adherence to school dress code  Use of Compass for monitoring  Completion of reinstatement application	Completion of assessment items that resulted in the Loss of Good Standing  Submission of all assessment items during this period  As evidence by Letters of Commendation/Concern/On a Positive Note entries  Use of Compass for monitoring  Completion of reinstatement application

## **Operations of the Policy**

**Student Services** will maintain records of and monitor Good Standing as part of their pastoral care role.

- Uniform Coordinator to remove Good Standing for noncompliance to school uniform.
- All staff may refer students to the Uniform Coordinator for uniform issues.
- HoLAs to refer students to Year Coordinators for poor academic participation.
- Student Services Manager and Deputy Principals will remove Good Standing when students are suspended.
- Parents are informed when student has lost Good Standing through Compass notification and/or email.
- School Officer will provide updated Loss of Good Standing lists to all staff.
- All students will be informed by Year Coordinators in a face-to-face conversation, when Good Standing is removed.

### **Regaining Good Standing**

For students to regain their Good Standing a period of at least 20 school days must have passed from the time Good Standing was removed. They then must apply for Good Standing reinstated.

- Students are responsible for attaining an application form.
- The Year Coordinator will indicate whether the student has met the terms of the reinstatement requirements.
- Year Coordinators can also request the completion of a monitoring card before reinstating Good Standing
- If any student makes no attempt to regain Good Standing and continues to not meet the agreed student expectations, the Year Coordinator will request an interview with the parent/guardian. This may require the involvement of the Program Coordinators or Deputy Principal.

## Appendix 1- Application for Reinstatement of Good Standing

### APPLICATION FOR REINSTATEMENT OF GOOD STANDING



Student Name: \_\_\_\_\_ Tutorial: \_\_\_\_\_

Parent/Carer Name: \_\_\_\_\_

1. What has happened for you to lose your Good Standing?

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2. What impact has this action had on you and others? (NA if uniform is the reason)

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3. What have you done to make things right?

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4. Give reason why you should get your Good Standing back?

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Student Signature: \_\_\_\_\_

Parent/Carer Signature: \_\_\_\_\_

Date: \_\_\_\_\_

~~School Use~~

Good Standing Reinstated: YES  NO

If NO, further student action required for reinstatement of Good Standing.

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## Appendix 2- Spreadsheet on Teams



Last Amended:

B – Behaviour  
U – Uniform  
A – Attendance  
W – Academic Participation

NAME	REASON	DATE REINSTATED
<b>Year 7</b>		
<b>Year 8</b>		