



MORLEY SENIOR HIGH SCHOOL

ENROLMENT FORM

SURNAME			
FIRST NAME			
ENROLLING YEAR LEVEL	COMMENCEMENT YEAR	
<p>Please note:</p> <ul style="list-style-type: none"> • A parent or legal guardian applying to enrol a child in a government school should complete this Application for Enrolment form. • Only permanent residents of Australia and those children holding an approved visa sub-class number are eligible to be enrolled in a government school. • Only students under the age of eighteen years of age can be enrolled and must be accompanied by a parent(s) or legal guardian. Out of area enrolments may be accepted if places are available. • It is a requirement of the Department of Education that any information on suspensions and exclusions must be provided to the school at the time of applying to enrol a child. <p>The Principal of the school may cancel the enrolment of an enrolled student if the Principal is satisfied that:</p> <ul style="list-style-type: none"> • The enrolment includes false or misleading information; or • The Principal has received notification of changes to any of the following: <ul style="list-style-type: none"> • Usual place of residence • Court orders pertaining to the child • Details of any conditions of the child that may call for special steps to be taken • Legal Guardian of the child <p>Morley Senior High School is a local intake school. A map of this area is available on 'Schools online' or the school website www.morleyshs.wa.edu.au. A child whose usual place of residence is within the local intake area is guaranteed enrolment (subject to required documentation). If your child has gained enrolment from outside the local intake area, this does not guarantee their siblings enrolment in the school. An older sibling currently enrolled in the school does not guarantee a placement in the school for a younger sibling.</p> <p>The information provided on this form will be stored securely in local school and Departmental databases. The management of these databases is governed by State and Department policies to ensure security, privacy and confidentiality. The Department of Educations' <i>Information Privacy and Security policy</i> preclude this information from being used for any purpose other than:</p> <ul style="list-style-type: none"> • to determine whether your application for enrolment can be accepted; • to assist the school with addressing any needs for your child if enrolment is accepted; and • to comply with legal requirements or ministerial directions 			
OFFICE USE ONLY			
RECEIVED BY		DATE	
ENTERED BY		DATE	
CHECKED BY		DATE	
<input type="checkbox"/> IN AREA	<input type="checkbox"/> OUT OF AREA	SPECIALIST PROGRAM	
COMMENCEMENT DATE			

STUDENT DETAILS		
<i>Surname</i>	<i>Legal Surname (If different)</i>	<i>Previous Surname (if applicable)</i>
<i>First name</i>	<i>Second name</i>	<i>Preferred Name</i>
Date of birth	Gender <input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Indeterminate <input type="checkbox"/> Intersex	
Residential Address		
	Suburb	Postcode
Contact Phone Numbers		
	<i>Home</i>	<i>Student's Mobile (if applicable)</i>
SCSA Number (if known)		
Student USI Number (if known)		

CUSTODY/GUARDIANSHIP			
Who does the student live with?	<input type="checkbox"/> Both parents	<input type="checkbox"/> One Parent	<input type="checkbox"/> Neither parent
	If Neither parent, please specify		
If there is a shared custody arrangement show the percentage split as determined by Centrelink.	Mother %	Father %	Other %
	<i>(This information must be included)</i>		
As the enrolling parent, Parent/Guardian 1 (PG1), I acknowledge that I am responsible for the Charges and Contributions. If PG1 is not responsible for the Charges and Contributions, a written statement is required from the Parent/Guardian accepting responsibility.			
Signature		DATE	
Do both parents require copies of emails / SMS messages? <input type="checkbox"/> YES <input type="checkbox"/> NO			

EMERGENCY CONTACTS		
<i>Name</i>	<i>Contact Number</i>	<i>Relationship to student</i>

CONFIDENTIAL		
Is the student subject to any court orders in respect of their care, welfare and development? NOTE: supporting documentation must be provided to the school.	YES <input type="checkbox"/>	NO <input type="checkbox"/>
Is the student in the care of the Department for Child Protection and Family Support's (CPFS)	YES <input type="checkbox"/>	NO <input type="checkbox"/>
<i>Name of the CPFS Case Manager</i>	<i>CPFS District</i>	<i>Contact phone number</i>

PARENT/GUARDIAN DETAILS

	PARENT/GUARDIAN 1		PARENT/GUARDIAN 2	
Title	MR <input type="checkbox"/>	MRS <input type="checkbox"/>	MR <input type="checkbox"/>	MRS <input type="checkbox"/>
	MISS <input type="checkbox"/>	OTHER <input type="checkbox"/>	MISS <input type="checkbox"/>	OTHER <input type="checkbox"/>
First Name				
Surname				
Relationship to student				
Address (if different to student)				
Mobile Number				
Work Number				
Email (must be provided)				
What language do you speak at home?				

PARENT/ GUARDIAN OCCUPATION HISTORY

What is the highest year of primary or secondary school completed?	Year 12 or equivalent <input type="checkbox"/>	Year 12 or equivalent <input type="checkbox"/>
	Year 11 or equivalent <input type="checkbox"/>	Year 11 or equivalent <input type="checkbox"/>
	Year 10 or equivalent <input type="checkbox"/>	Year 10 or equivalent <input type="checkbox"/>
	Year 9 or equivalent or below <input type="checkbox"/>	Year 9 or equivalent or below <input type="checkbox"/>
What is the level of the highest qualification completed?	Bachelor's degree or above <input type="checkbox"/>	Bachelor's degree or above <input type="checkbox"/>
	Advanced diploma / Diploma <input type="checkbox"/>	Advanced diploma / Diploma <input type="checkbox"/>
	Certificate I to IV (including trade certificate) <input type="checkbox"/>	Certificate I to IV (including trade certificate) <input type="checkbox"/>
	No-school qualification <input type="checkbox"/>	No-school qualification <input type="checkbox"/>
What is your occupation group?	GROUP 1 – Senior management in large businesses; government administration and defence qualified professionals <input type="checkbox"/>	GROUP 1 - Senior management in large businesses; government administration and defence qualified professionals <input type="checkbox"/>
	GROUP 2 - Other business managers, arts/media/sportspersons and associate professionals <input type="checkbox"/>	GROUP 2 - Other business managers, arts/media/sportspersons and associate professionals <input type="checkbox"/>
	GROUP 3 - Tradesperson, clerks and skilled office, sales and service staff <input type="checkbox"/>	GROUP 3 - Tradesperson, clerks and skilled office, sales and service staff <input type="checkbox"/>
	GROUP 4 - Machine operators, hospitality staff, assistants, labourers and related workers <input type="checkbox"/>	GROUP 4 - Machine operators, hospitality staff, assistants, labourers and related workers <input type="checkbox"/>
	GROUP 8 - If you have not been in paid work in the last 12 months <input type="checkbox"/>	GROUP 8 - If you have not been in paid work in the last 12 months <input type="checkbox"/>

IMMUNISATION

Please verify your child's immunisation status.	COMPLETE <input type="checkbox"/>
	NOT COMPLETE <input type="checkbox"/>
	NOT IMMUNISED <input type="checkbox"/>

NB: In the event of an outbreak of Measles, Mumps, Rubella, students not immunised may be required to remain at home. Learning Programs will be supplied on Connect.

ADDITIONAL INFORMATION

What is the Student's country of birth?		Date entered Australia (if not born here)	
What is the Student's first language?			
Is this the language spoken at home?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	
What is the Student's religion?			
Is the student	of Aboriginal origin?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
	of Torres Strait Islander origin?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
	an Australian citizen?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
	A permanent resident?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
VISA DETAILS (if applicable)	VISA GRANT NUMBER		
	VISA SUB CLASS NUMBER		
	VISA EXPIRY DATE		
	PASSPORT NUMBER		

EDUCATIONAL HISTORY

Please indicate the last school attended			
Has the student been diagnosed with any of these learning difficulties?	<input type="checkbox"/> Dyslexia	<input type="checkbox"/> Dyscalculia	<input type="checkbox"/> ADD
	<input type="checkbox"/> Dysgraphia	<input type="checkbox"/> Auditory Processing	<input type="checkbox"/> ADHD
<i>Copies of the diagnosis documentation will be required.</i>			
Has your child been diagnosed with any other learning difficulty which might impact on them at school?	Please give details		
<i>Copies of the diagnosis documentation will be required.</i>			
Has the student been diagnosed with any sort of disability?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	
Please give details			
<i>Copies of the diagnosis documentation will be required.</i>			
Does the student have any disability funding?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	
Please give details			
<i>Copies of the funding documentation will be required.</i>			
Has the student had any of the following to assist their education in a previous school/s.	<input type="checkbox"/> INDIVIDUAL EDUCATION PLAN	<input type="checkbox"/> BEHAVIOUR MANAGEMENT PLAN	<input type="checkbox"/> RISK MANAGEMENT PLAN
			<input type="checkbox"/> MEDICAL PLAN
Does the student receive Education Assistant support?	<input type="checkbox"/> YES	<input type="checkbox"/> NO	
Please give details			
<i>Copies of previous IEPs will be useful to assist transition.</i>			

SIBLINGS

SURNAME OF SIBLING	FIRST NAME(S) OF SIBLING	Current School Year Level	Indicate if sibling currently attending MSHS
			<input type="checkbox"/>
			<input type="checkbox"/>
			<input type="checkbox"/>
			<input type="checkbox"/>

SPECIALIST SUBJECT CHOICES

Please select a language for study in Years 7 – 9.	<input type="checkbox"/> JAPANESE	<input type="checkbox"/> CHINESE
<i>NB: All students at Morley Senior High School must study a language in Years 7, 8 and 9. The language they study will be the one selected at the beginning of Year 7. Students do not necessarily have to continue with their Primary School language.</i>		
Do you wish to apply for our music program?	<input type="checkbox"/> YES	<input type="checkbox"/> NO
Is the student a current Instrumental music School Student?	<input type="checkbox"/> YES	<input type="checkbox"/> NO <i>Specify Instrument:</i>
Does the child currently take private lessons?	<input type="checkbox"/> YES	<input type="checkbox"/> NO <i>Specify Instrument:</i>
Have you received acceptance into Aviation or Screen and Media specialist programs	<input type="checkbox"/> YES	<input type="checkbox"/> NO <i>Specify program:</i>

PERMISSIONS

I give permission for my child's name, address, date of birth and photograph to be released to the Public Transport Authority – Transperth for the purpose of my child obtaining a Student Smart Rider Card for school purposes. In order to issue the card Morley Senior High School will release the student name, date of birth, a photograph and SCSA student number to the PTA. The PTA must comply with the privacy requirements for the public sector and as such, will only be using the information provided by the school for the issuance of the concession card.

NB: This card will also be used to access our electronic attendance system and is always required to be carried by the student.

I give permission for my child to view PG rated media (in Years 7 – 12) and MA rated media (Year 10 – 12) in class as deemed suitable for educational purposes by teachers and school administration.

I give permission for my child's name and photograph to be published in Morley Senior High School media areas such as promotional material, school related internet websites and newsletters etc.

NB: I understand that while the school and Department of Education will only use my child's information for the above-stated purposes, the internet is accessible by any person worldwide. I understand that my child's information can be accessed, copied and used by other parties via the Internet. I understand the school and the Department of Education have no control over this and that I can withdraw this permission at any time, which will not affect any information already published.

Full name of person enrolling the student	
Relationship to the Student	
Parent/Guardian signature	
Student signature	
Date	

STUDENT COMPUTER NETWORK ACCESS AND ACCEPTABLE USE AGREEMENT

As a student at Morley Senior High School, the student accepts personal responsibility for the following:

1. I agree to use both the computers and the internet appropriately and only under the supervision of a teacher.
2. I agree to only use the internet for curriculum related purposes (i.e. no games, no 'cheat sheets', no 'chat lines', no recreational browsing).
3. I agree to adhere strictly to copyright regulations for sites visited.
4. I agree to accept personal responsibility for reporting any misuse of the network to the class teacher. i.e. any message(s) sent or received that indicate or suggest pornography, unethical or illegal solicitation, racism, sexism, inappropriate language or alteration of computer settings.
5. I will obey Section 440A of the Commonwealth Crimes Act and the Cyber Crimes act 2001 which states that a person shall not knowingly or recklessly use a telecommunication service supplied by a carrier to harass or menace another person, or use in a manner which would be regarded by another person as offensive.
6. I agree to use appropriate language when communicating on the internet (e.g. no swearing, use of vulgar or other inappropriate language at any time).
7. I agree not to reveal my personal address or phone number or the addresses and phone numbers of others.
8. I understand that if I exceed my allocation for printing and internet downloads, I may have my account suspended. I may purchase additional allowances at the rate set by the school.
9. I will not use another student's account.
10. I will not share my password with another student or person.

I am aware that I have a responsibility to adhere to the above and understand that any violation of this agreement will result in disciplinary action, withdrawal of internet access and possible LEGAL ACTION.

Student signature	
Date	

STUDENT COMPUTER NETWORK ACCESS AND USE – PARENT AGREEMENT

I give permission for my child to have an online services account. For full terms and conditions, please refer to our website under the "Students and Parents" tab.

I understand and agree that my child has responsibilities when using the online services provided at school for educational purposes, in accordance with the Acceptable Use Agreement for school students. I also understand If my child breaks any of the rules in the agreement the Principal may take disciplinary action in accordance with the Department's Student Behaviour Policy and Procedures.

Note: While every reasonable effort is made by schools and the Department of Education to prevent student exposure to inappropriate online content when using the Department's Online Services, it is not possible to completely eliminate the risk of such exposure. The Department cannot filter internet content accessed by your child from home or from other locations away from the school. The Department recommends the use of appropriate internet filtering software at home. This includes the use of mobile phones.

Parent/Guardian signature	
Date	

FINAL CHECK LIST

HAVE YOU PROVIDED THE FOLLOWING COMPULSORY DOCUMENTS

Proof of Residence

Rates Notice **OR** copy of **Current Lease Agreement** (with a minimum of 12 months tenancy from a registered Real Estate Agent).

most recent **Electricity Account**

Plus **ONE** of the following

most recent **Utility account**

most recent **Bank Statement**

Centrelink / My Gov correspondence proving address

Copy of full Birth Certificate or Passport

Copy of Australian Childhood Immunisation record (ACIR)

Please note: MUST NOT BE MORE THAN TWO MONTHS OLD

Most recent school reports

Most recent NAPLAN (Yrs 7 – 9) or OLNA (Yrs 10 – 12) report

Form 1 – Student Health care summary

Confidential Student Information Form

Supporting documentation for learning and other diagnosed disabilities (if applicable)

Visa Documentation and Visa grant number (if applicable)

Court orders / VRO / and relevant custody documents / access restrictions (if applicable)

DECLARATION – Please read carefully and sign

1. I declare that the information provided on this form is true. I understand that if false information is provided, the enrolment of my child at Morley Senior High School can be terminated.
2. I have informed the school of any disabilities, medical conditions or special educational needs of my child.
3. I will support the School's Behaviour Management Policy, Mobile Phone Policy, Morley Senior High School Dress Code Policy and the Computer and Internet Policies.
4. I understand that the school is not liable if any of the personal devices are lost or stolen.
5. My child is not currently under suspension at, nor excluded from, another school.
6. I understand that in the event of an emergency, or a practice evacuation, it may be necessary to move students outside the perimeter of the school, under the direct supervision of staff members.
7. I agree to provide a reason when my child is absent from school.
8. My child and I agree to abide by all Morley Senior High School Policies and guidelines (copies available upon request).

As a condition of enrolment, my child (as advised on this application) and myself (the parent/carer) declare we have read and agree to the above.

Full name of person enrolling the student	
Relationship to the Student	
Parent/Guardian signature	
Student signature	
Date	

OFFICE USE ONLY

Has the Parent /Guardian read and signed the Enrolment Form

Has the student read and signed the Enrolment Form